



**Plaza de la Raza Child Development Services, Inc.**  
13300 Crossroads Pkwy N. Ste. 440  
City of Industry, CA 91770



## **CALL FOR BID/PROPOSAL**

### **Registered Nurse Consultant**

Plaza de la Raza Child Development Services, Inc. operates a Head Start and Early Head Start program, serving children 0-5 years of age. We are currently accepting bids for a Registered Nurse to support the health services offered to children and families. Services would be provided from July 1, 2019 – June 20, 2020. Part-time weekly hours to be negotiated.

#### **Requirements**

- Registered Nurse License/Certificate by the California Board of Registered Nursing
- Three years of experience in health services (administering or providing direct service) preferably in pediatrics or maternal/child health services.
- Documentation of clearance from the State, FBI and Child Abuse Central Index
- Documentation of a TB Clearance, TDAP and MMR Immunization
- Verification of Liability Insurance

#### **Services to be provided include:**

- Review, evaluate, and interpret health and nutrition screening forms for children with identified health and/or nutritional concerns.
- Follow up with and educate parents of children with health concerns
- Support LVNs with medication placement in the classrooms
- Complete and review Individualized Health Care Plans for children with medical conditions and/or medication needs
- Train staff on medication administration and emergency procedures
- Assist with medication monitoring and medication reviews
- Data entry and analysis
- Perform other duties in compliance with Head Start regulations

#### **Interested candidates must provide bids with the following:**

- Letter of interest and resume
- Statement of hourly rate expectation
- Documentation of Registered Nurse status
- Availability and limitations, if any

Please submit your Bid/Proposal via email to:  
Plaza de la Raza Child Development Services, Inc.  
Attention: Jenny Huynh [jhuynh@pdlr.org](mailto:jhuynh@pdlr.org)  
Deadline: June 20, 2019