



Plaza de la Raza Child Development Services, Inc.
13300 Crossroads Pkwy N. Ste. 440
City of Industry, CA 91770



CALL FOR BID/PROPOSAL

Registered Nurse Consultant

Plaza de la Raza Child Development Services, Inc. operates a Head Start and Early Head Start program, serving children 0-5 years of age. We are currently accepting bids for a Registered Nurse to support the health services offered to children and families. Services would be provided from July 1, 2018 – June 20, 2019. Part-time weekly hours to be negotiated.

Requirements

- Registered Nurse License/Certificate by the California Board of Registered Nursing
- Three years of experience in health services (administering or providing direct service) preferably in pediatrics or maternal/child health services.
- Documentation of clearance from the State, FBI and Child Abuse Central Index

Services to be provided include:

- Review, evaluate, and interpret health and nutrition screening forms for children with identified health and/or nutritional concerns.
- Follow up with and educate parents of children with health concerns
- Support LVNs with medication placement in the classrooms
- Complete and review Individualized Health Care Plans for children with medical conditions and/or medication needs
- Train staff on medication administration and emergency procedures
- Assist with medication monitoring and medication reviews
- Data entry and analysis
- Perform other duties in compliance with Head Start regulations

Interested candidates must provide bids with the following:

- Letter of interest and resume
- Statement of hourly rate expectation
- Documentation of Registered Nurse status
- Availability and limitations, if any

Please submit your Bid/Proposal via email to:
Plaza de la Raza Child Development Services, Inc.
Attention: Latonda Williams
Email: lwilliams@pdlr.org
Deadline: June 1, 2018